

understand the work.

## Oak Lodge School COVID-19 Wellbeing Team Safeguarding Flow Chart

## **Wellbeing Team Flow Chart**

Wellbeing Mentors to Wellbeing Mentors to Wellbeing Mentors to record ensure the video is clear their video/message and contact their key and filmed from shoulder send to Jess on the students at least twice Safeguarding Phone. upwards. Wellbeing a week via video Wellbeing Mentor to record Mentors to add subtitles or message or voice their notes on the Google text to the video to support Doc safeguarding sheet. note. with pupils reading. Wellbeing Mentors to check Jess will send the Jess to contact Seesaw regularly and upload video/message back to Safeguarding Team if Wellbeing activities and the Wellbeing Mentor on there are any concerns. resources weekly. Wellbeing their work phone. This will Safeguarding Team to Mentor to add a BSL video continue back and forth. follow the school to ensure the pupils

safeguarding procedures.